

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES – REGULAR BUSINESS MEETING

Monday, August 26, 2013

Fort Lee High Library/Media Center,
3000 Lemoine Ave. Fort Lee, New Jersey 07024

1. The Regular Business Meeting was called to order at 8:10 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.
2. Mr. Carmelo Luppino led the Pledge of Allegiance to the Flag.

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. **ROLL CALL**

PRESENT: Mr. Carmelo Luppino, Jr., Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Candace Romba, Mr. Peter Suh, Mr. Joseph Surace, and Mr. Yusang Park

ALSO PRESENT: Mr. Paul J. Saxton, Dr. Sharon Amato, Mr. Robert Brown and Dennis McKeever, Esq.

ABSENT: Mr. David Sarnoff and Ms. Helen Yoon

5. **REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

- ◆ Mr. Paul J. Saxton thanked everyone for their cooperation. Dr. Sharon Amato has been a tremendous help. He has met with each board member individually. Each building will have a security review. Mr. Paul J. Saxton made comments on the indicators that the district received during the QSAC process.

6. **APPROVAL OF MINUTES**

The minutes from the Special Private Work Session and Special Public Work Session on July 22, 2013 and the Executive Session and the Regular Business Meeting on July 29, 2013.

	Motion by Mrs. Candace Romba The minutes from the Special Private Work Session and Special Public Work Session on July 22, 2013 and the Executive Session and the Regular Business Meeting on July 29, 2013.	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Carmelo Luppino Jr. and Ms. Helen Yoon abstained from the July 22, 2013 minutes. Mr. David Sarnoff and Ms. Helen Yoon were absent.	
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7. **BOARD SECRETARY REPORT AND TREASURER’S REPORT FOR JULY 2013**

- ◆ For the month of July 2013.

	Motion by Mrs. Holly Morell To Approve the Board Secretary and Treasurer’s Report for the month of July 2013.	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. David Sarnoff and Ms. Helen Yoon were absent.	
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8. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – JULY 2013**

- ◆ For the month of July 2013.

	Motion by Mrs. Holly Morell Monthly Budget Status Certification for the month of July 2013.	Seconded by Mr. Carmelo Luppino On roll call, Motion carried. Mr. David Sarnoff and Ms. Helen Yoon were absent.	
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9. **COMMITTEE REPORTS – Reported by Chairperson of respective committee**

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| 1. Board Report (by President) | 7. Policy |
| 2. Negotiations | 8. Finance |
| 3. School Security | 9. Technology |
| 4. Buildings & Grounds | 10. Contracts and Legal |
| 5. Personnel | 11. Athletics and Community Involvement |
| 6. Curriculum | |

10. **PUBLIC WORK SESSION-None**

11. **RESOLUTIONS AND REPORTS OF COMMITTEES**

<u>Buildings and Grounds</u>		
#1B&G	APPROVAL OF CHANGE ORDERS	
	Motion by Mr. Carmelo Luppino To Approve #1B&G	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. David Sarnoff and Ms. Helen Yoon were absent.

<u>Curriculum Committee</u>		
#1CUR	APPROVAL OF AMENDED SCHOOL CALENDAR FOR 2013-2014 TO ALLOW FOR ADDITIONAL DAY FOR NEW TEACHER ORIENTATION	
#2CUR	LEARNING FOR LIFE CONTRACT FOR CHARACTER AND CAREER PROGRAM AT FORT LEE HIGH SCHOOL	
#3CUR	APPROVAL OF TEAM PROFESSIONAL DEVELOPMENT PROPOSAL TOTALING \$8,400	
#4CUR	APPOINTMENT OF ADDITIONAL CURRICULUM WRITERS	
	Motion by Mrs. Candace Romba To Approve #1CUR -#4CUR	Seconded by Mr. Carmelo Luppino On roll call, Motion carried. Mr. David Sarnoff and Ms. Helen Yoon were absent.

<u>Finance</u>		
#1F	APPROVAL – CURRENT BILLS LIST TOTALING \$763,598.86	
#2F	APPROVAL – CAFETERIA CLAIMS FOR JULY 2013 TOTALING \$4,594.50	
#3F	APPROVAL - EXTENDED SCHOOL DAY PROGRAM CLAIMS FOR JULY 2013 TOTALING \$6,527	
#4F	APPROVAL – LINE ITEM TRANSFERS FOR JULY 2013	
#5F	CLIFFSIDE PARK BOE JOINT TRANSPORTATION	
#6F	APPROVAL OF PAUL J. SAXTON TO ATTEND AND TRAVEL TO THE NEW JERSEY SCHOOL BOARDS CONVENTION IN OCTOBER 2013	
#7F	APPROVAL OF ANNUAL SERVICE GOOGLE APPS FOR EDUCATION AGREEMENT	
	Motion by Mr. Joseph Surace To Approve #1F - #7F	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. David Sarnoff and Ms. Helen Yoon were absent.

Health-Welfare and Safety		
#1HWS	APPROVAL OF ADDITIONAL OUTSIDE PLACEMENTS FOR THE 2013-2014 SCHOOL YEAR	
	Motion by Mrs. Holly Morell To Approve #1HWS	Seconded by Mrs. Ester Han Silver On roll call, Motion carried. Mr. David Sarnoff and Ms. Helen Yoon were absent.

Personnel	
#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$1,590.69
#2P PULLED	INVOLUNTARY DISABILITY RETIREMENT FOR CARMEN ROETMAN FINOCCHIARO AS ELEMENTARY WORLD LANGUAGE SPANISH TEACHER
#3P	TRANSFER OF SPECIAL EDUCATION TEACHERS AND PARAPROFESSIONALS FOR 2013-2014
#4P	RESIGNATION OF KRISTIN NICASTRO AS 1:1 PARAPROFESSIONAL AT SCHOOL NO. 3
#5P	ADDITIONAL SUMMER 2013 EMPLOYMENT
#6P	RESIGNATION OF THOMAS DEGREZIA AT PART-TIME PHYSICAL EDUCATION PARAPROFESSIONAL AT SCHOOL NO. 4
#7P	RESIGNATION OF PATRICIA CORKE AS 1:1 PARAPROFESSIONAL AT SCHOOL NO. 1
#8P	RESCINDING THE APPOINTMENT OF DANA NAPOLITANO AS LEAVE REPLACEMENT AT SCHOOL NO. 2
#9P	APPOINTMENT OF ALLISON SCHUMACHER AS 12-MONTH SENIOR SECRETARY AT FORT LEE HIGH SCHOOL
#10P	APPOINTMENT OF ADDITIONAL CERTIFICATED STAFF MEMBERS FOR 2013-2014
#11P	APPOINTMENT OF ADDITIONAL LEAVE REPLACEMENTS DURING 2013-2014 SCHOOL YEAR
#12P	APPOINTMENT OF ADDITIONAL PARAPROFESSIONALS FOR 2013-2014
#13P	APPOINTMENT OF FRANK CALABRIA AS INTERIM PRINCIPAL AT FORT LEE HIGH SCHOOL
#14P	APPOINTMENT OF ADDITIONAL SUBSTITUTES FOR THE 2013-2014 SCHOOL YEAR
#15P	PLACEMENT OF STUDENT TEACHER FOR FALL 2013
#16P	UNUSED VACATION PAYOUT FOR ROSE SANTORELLI AS SECRETARY AT SCHOOL NO. 1


	Motion by Mrs. Esther Han Silver To Approve #1P - #16P Resolution #2P was Pulled.	Seconded by Mrs. Candace Romba On roll call, Motion carried. Mr. Joseph Surace abstained from Resolution #16P. Mr. David Sarnoff and Ms. Helen Yoon were absent.
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#1T	DISPOSAL OF EQUIPMENT	
	Motion by Mr. Peter Suh To Approve #1T	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. David Sarnoff and Ms. Helen Yoon were absent.

12. **OLD BUSINESS – None**
13. **NEW BUSINESS – None**
14. At approximately 8:25 PM, Mr. Carmelo Luppino, offered, Mrs. Candace Romba, seconded by, to begin Public Comment. On voice vote, motion carried unanimously.
15. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**
- ◆ A person asked about the ceiling at School #4 and Mr. Robert Brown responded.
16. At approximately 8:28 PM, Mr. Peter Suh, offered, Mr. Joseph Surace, seconded by, to close Public Comment. On voice vote, motion carried unanimously.
17. At approximately 8:30 PM, Mr. Peter Suh, offered, Mr. Joseph Surace, seconded by, to adjourn the Regular Business Meeting and entered into Private Work Session for the purpose of personnel. On voice vote, motion carried unanimously. Action may or may not be taken.
18. At approximately 9:18 PM, Mrs. Candace Romba, offered, Mrs. Esther Han Silver, seconded by, to adjourn the Private Work Session and adjourn the meeting. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,



 ROBERT BROWN
 INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

RB/mp
 Att.
 9-3-13